

## **FORWARD PLAN OF KEY DECISIONS**

**Period: 19 November 2014 - 18 March 2015**

The Forward Plan of Key Decisions is prepared on a monthly basis and published at least 28 days before the start of the period covered.

“Key Decisions” are defined as those Executive decisions which are likely:

- (a) to result in the County Council incurring expenditure which is, or the making of savings which are, significant having regard to the relevant budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions in the County’s area.

The Forward Plan will contain **ALL** matters which the Leader of the Council has reason to believe will be the subject of a Key Decision to be taken by the Cabinet. It may also include decisions that are not key decisions but are intended to be determined by the Cabinet. Part of the Cabinet meetings listed in this Forward Plan may be held in private where a report for the meeting contains exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. If you would like to make representations about any particular decision to be conducted in private then please email: [michael.bradbury@staffordshire.gov.uk](mailto:michael.bradbury@staffordshire.gov.uk). Such representations must be received in advance 6 clear working days before the date on which the decision is scheduled to be taken.

The Membership of the Cabinet consists of:

Leader of the County Council – Philip Atkins  
Deputy Leader and Cabinet Member for Strategy, Finance and Corporate Issues – Ian Parry  
Cabinet Member for Health, Care and Wellbeing – Alan White  
Cabinet Member for Children and Community Safety – Mike Lawrence  
Cabinet Member for Economy, Environment and Transport – Mark Winnington  
Cabinet Member for Learning and Skills – Ben Adams

A copy of the Forward Plan of Key Decisions may be inspected, free of charge, at the Member and Democratic Services office, County Buildings, Martin Street, Stafford, during normal office hours Monday to Friday. A copy of the notice will also be available on Staffordshire County Council’s Website at [www.staffordshire.gov.uk](http://www.staffordshire.gov.uk).

Documents submitted for decision will be a formal report which will be available on the County Council’s website at least 5 clear working days before the date the decision is to be made, unless that report is subject to any prohibition or restriction on its disclosure. Other relevant background documents used in compiling the report will also be made available in the same way unless they are subject to any prohibition or restriction on their disclosure.

Minutes of Cabinet meetings will be published within three working days and will be subject to call-in. The call-in period lasts for three working days. If the decision is not called-in it will be implemented on the fourth working day. Special urgency items are exempt from call-in.

**John Tradewell**  
**Director of Democracy, Law and Transformation**

**Contact Officer:** Mike Bradbury (01785) 276133

**Forward Plan of Key Decisions**  
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**NOTE:**

- (1) The Forward Plan of Key Decisions sets out all Key Decisions intended to be made by Cabinet during the above period.
- (2) The Cabinet date can be provisional and items may move/roll forward to another meeting date but this will be monitored.
- (3) Items should remain on the Notice until a decision is made by Cabinet or is formally removed.
- (4) Where there is an intention to make a decision in private the exemption paragraph relied upon will be included within this notice

<b>Anticipated Date of Decision</b>	<b>Public or Private Decision</b>	<b>Title and Description</b>	<b>Background Documents</b>	<b>Consultation</b>	<b>Contact Officer</b>
November 2014	Public	<p><b>Strategic Property Partner (Deputy Leader of the Council and Cabinet Member for Strategy, Finance and Corporate Issues (Ian Parry))</b></p> <p>For Cabinet to approve the selection of the preferred Bidder for the Strategic Property Partner and to delegate the authority for finalising the details of their appointment to the Deputy Leader and Cabinet Member for Finance and Resources and Director of Finance.</p>		Police	<p>Andrew George            (Tel: 01785 854401)  <b>Service Area:</b>            Fin &amp; Res</p>
November 2014	Public	<p><b>Review of Respite Provision at Great Wyrley Community Support Unit (Cabinet Member for Health, Care and Wellbeing (Alan White))</b></p> <p>To present the results of a review of the respite provision at Great Wyrley Community Support Unit and make recommendations that will deliver value for money and the best outcomes for people currently using the service and their carers.</p>		<p>We will engage with service users, carers, staff, health partners and other key stakeholders during the review. The outcome of that engagement will be used to inform the recommendations made.</p>	<p>Martin Samuels            (Tel: 01785 895760)  <b>Service Area:</b>            People</p>

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November 2014	Public	<p><b>Single Local Growth Fund (Cabinet Member for Economy, Environment and Transport (Mark Winnington))</b></p> <p>To update Members on progress with the delivery of three infrastructure funded projects under the Single Local Growth Fund. To seek approval to enter into contracts to deliver these projects.</p>			<p>Steve Burrows (Tel: (01785) 27 7204)</p> <p><b>Service Area:</b> Business and Enterprise</p>
December 2014	Public	<p><b>Clough Hall Technology School: determination of statutory proposals to become a Church of England voluntary aided (VA) school (Cabinet Member for Learning and Skills (Ben Adams))</b></p> <p>Following a period of public consultation, Cabinet approved publication of a statutory proposal to close Clough Hall Technology School on 31 December 2014, subject to a linked proposal from the Lichfield Diocesan Board of Education to open the school as a Church of England voluntary aided (VA) school on 1 January 2015.</p>		<p>Consultation has been undertaken with all school staff, governors and parents, local members and MP.</p>	<p>Anu Singh (Tel: 01785 277110)</p> <p><b>Service Area:</b> People</p>
December 2014	Public	<p><b>Quarterly Performance Report (Leader of the Council (Philip Atkins), Deputy Leader of the Council and Cabinet Member for Strategy, Finance and Corporate Issues (Ian Parry))</b></p> <p>The Quarterly Performance Report provides an overview of Staffordshire County Council's performance and highlights the progress we are making in delivering our three priority outcomes focussed upon ensuring:</p> <ul style="list-style-type: none"> <li>• The people of Staffordshire will be able to access more good jobs and feel the benefits</li> </ul>		<p>n/a</p>	<p>Lauren Jackson (Tel: 01785 854561)</p> <p><b>Service Area:</b> Strat &amp; CS</p>

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		<p>of economic growth</p> <ul style="list-style-type: none"> <li>• The people of Staffordshire will be healthier and more independent</li> <li>• The people of Staffordshire will feel safer, happier and more supported in and by their community.</li> </ul>			
December 2014	Public	<p><b>Strategic Plan 2015 - 2019 and Medium Term Financial Strategy 2015 - 2020 (Deputy Leader of the Council and Cabinet Member for Strategy, Finance and Corporate Issues (Ian Parry))</b></p> <p>(a) Consider further progress regarding the preparation of the Strategic Plan.</p> <p>(b) Review the MTFS in light of the recommendations from the Senior Leadership Team and the Corporate Review Committee regarding the overall Budget Strategy and the detailed budgets, including savings, pressures and investments options.</p>		In addition to the general budget consultation, any specific consultation, if appropriate, will be determined by the nature of any issues raised in the Strategic Plan and Medium Term Financial Strategy.	Rachel Spain (Tel: 01785 854455) <b>Service Area:</b> Fin & Res
January 2015	Public	<p><b>Strategic Plan 2015 - 2019 and Medium Term Financial Strategy 2015 - 2020 (Deputy Leader of the Council and Cabinet Member for Strategy, Finance and Corporate Issues (Ian Parry))</b></p> <p>(a) Consider further progress regarding the preparation of the Strategic Plan.</p> <p>(b) Review the MTFS in light of the recommendations from the Senior Leadership Team and the Corporate Review Committee regarding the overall Budget Strategy and the detailed budgets, including savings, pressures and investments options.</p>		In addition to the general budget consultation, any specific consultation, if appropriate, will be determined by the nature of any issues raised in the Strategic Plan and Medium Term Financial Strategy.	Rachel Spain (Tel: 01785 854455) <b>Service Area:</b> Fin & Res

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January 2015	Public	<b>Treasury Management, Annual Investment and Minimum Revenue Provision Strategies 2015/16 (Deputy Leader of the Council and Cabinet Member for Strategy, Finance and Corporate Issues (Ian Parry))</b> Treasury Management Strategy 2015/16.		None	Chris Gibbs (Tel: 01785 27 6331) <b>Service Area:</b> Finance
February 2015	Public	<b>Third Quarter Budget Monitoring Report (Deputy Leader of the Council and Cabinet Member for Strategy, Finance and Corporate Issues (Ian Parry))</b> To update Cabinet with the third quarter performance against the delivery of the 2014/15 Budget.		Cabinet, Senior Leadership Team, Directorate Management teams.	Rachel Spain (Tel: 01785 854455) <b>Service Area:</b> Fin & Res